

INDEFINITE QUANTITY/FIXED-UNIT RATE CONTRACT Attachment 1
ORDERING REPORT

Contract Number	
Services/Supplies	
Period covered by this report	From: _____ To: _____
Total items ordered previous to this period	
Total items ordered this period (see summary on reverse)	
Maximum Quantity for contract	
Total Funds Available start of this period	\$ _____
Total of Orders placed during this period	\$ _____
Total Funds Remaining	\$ _____

Were any orders issued during this period that exceeded the Order Limitations in clause 52.216-19?
☐ Yes ☐ No If yes, explain:

Were any orders issued during this period that exceeded the Not-to-exceed-limit of the contract?
☐ Yes ☐ No If yes, explain:

continue on separate sheets as needed

Ordering Official (name, signature & date): _____